



January 2017

Dear Parents and Guardians

Happy New Year from all the Infant School staff. We hope you all had a lovely restful Christmas holiday and after speaking to many of you in the mornings and visiting the children in their classrooms, there is certainly a very happy feel back in our Infant School. We would also like to thank the children, parents and guardians for the lovely cards and gifts that we received, your generosity is most appreciated by us all.

Please find below some dates for your diary and some important departmental information.

Dates for your Diary

Thursday 19th January: Mrs Southworth's class visit Sacred Heart RC Primary School

Thursday 26th January: Miss Byrne's class visit Sacred Heart RC Primary School

Tuesday 7th February: Infant and Junior School Values and Behaviour Parental Workshop (15.30-16.00)

Tuesday 7th February: Infant School Internet Safety Day

Wednesday 8th February: Infant and Junior School Cinema Afternoon (15.30-18.00)

Friday 10th February: Inset Day for staff – pupils not attending

Monday 13th – Friday 17th February: Half term holiday

Tuesday 21st February: Mathematics Parental Workshop 15.30-16.00

22nd – 28th February: Scholastic Bookfair in Infant School 15.30 – 15.45

Tuesday 28th February: Phonics and Grammar Parental Workshop 15.30-16.00

Thursday 2nd March: World Book Day

Sunday 12th March: Infant and Junior School Ramble (14.30-16.30)

Tuesday 21st and Wednesday 22nd March: Infant School Parents' Evening (15.45-18.00)

Wednesday 29th March: Infant and Junior School Assembly (9.30-10.15)

Friday 31st March: Infant School Easter Egg Hunt and Easter Bonnet Parade

Friday 31st March: School Closes for Easter holidays

Wednesday 19th April: School reopens for Trinity Term

Letters that require parental involvement will be sent home. All letters are also sent by email and can be found on the website.

The School Day 8.40am – 3.30pm

Please be reminded that school begins at 8.40am and registration is completed by 8.45am. Should your child arrive late they must report to Main Reception after 8.50am or if you require access to Infant or Junior School after 8.50am, please also report to Main Reception.

If your child arrives at school late it could have a detrimental effect on their learning for the whole day and is disturbing to all other children in the class, as our phonics lesson starts at 8.50am.

Please also be prompt when collecting your child at the end of the day, school finishes at 3.30pm. **The teaching staff will wait for 5 minutes with your child and then ask the staff from QPlus to take any children who have not been collected to the QPlus rooms and you will be charged.**

The QPlus service is available from 3.30pm until 6pm if you find you are going to be late.

Uniform

Please ensure that every item of your child's uniform is clearly labelled with their name. This is essential as the children change their clothes for both swimming and PE and it is very easy for items to go astray. If items are named we can quickly return them to their rightful owner; if not, then we are afraid we cannot guarantee their safe return.

The children must wear the **blue or red QEGS hats, scarves and gloves, hats of different colours are Not allowed.** The children must also wear either a **plain navy or black** warm coat during the cold weather. Grays the outfitters will supply all the uniform that the children need.



The children will be allowed to wear boots or wellingtons to come to school but they must bring their black shoes to change into whilst at school

Water bottles

The Infant School makes use of 'Brain Gym' activities throughout the day, to encourage children's 'readiness to learn'. For this reason, we ask for children to bring a small, named water bottle of pure still water, which they can regularly take sips from and fill up at the water fountains as necessary.

Swimming

Please note that if your child is well enough to be in school they will be expected to swim. A medical note from the doctor will be required if your child is in school but unable to swim. If your child becomes poorly during the day and is unable to swim we will contact you to ask you to collect your child a little early.

Medicine and Health

If there are any changes to your child's medical information, please inform us immediately to allow us to update school records.

If your child needs to take any doctor prescribed medication during the school day, please ensure you complete a Medicine Consent form with Mrs Tighe in the office. Please also remember to collect your child's medication from the office, at the end of the school day.

We are unable to administer non prescribed medicine to pupils.

Absence

If your child is absent from school please telephone school on either 01254 686300 and leave a message or call Mrs Tighe on the direct line **01254 686311 before 9.30am,each day** of your child's absence. Failure to report a child's absence will result in an unauthorised absence being recorded.

Thank you for your continued support of the Infant School

The Infant School Staff