

Person Specification -Teaching Assistant – Level 3

Job Requirements	Criteria		Method of Assessment		
	Essential	Desirable	Application	Interview	References
Qualifications & Experience					
<ul style="list-style-type: none"> Relevant level 3 qualification 	✓		✓	✓	✓
<ul style="list-style-type: none"> A good standard of education including English & Maths (GCSE/Level 2) 	✓		✓		
<ul style="list-style-type: none"> Recent participation in relevant professional development 		✓	✓	✓	
<ul style="list-style-type: none"> Experience of supporting pupils with challenging behaviour 	✓		✓		✓
<ul style="list-style-type: none"> Experience of supervising individuals and groups 	✓		✓	✓	✓
<ul style="list-style-type: none"> Working with a range of professional agencies and colleagues 		✓	✓	✓	✓
Knowledge of					
<ul style="list-style-type: none"> A working knowledge and experience of dealing with young people 	✓		✓	✓	✓
<ul style="list-style-type: none"> Ability to prioritise tasks, work quickly, particularly under pressure and to deadlines 	✓		✓	✓	✓
<ul style="list-style-type: none"> Good communication skills in a variety of contexts in a sensitive and confidential manner with a wide range of people & groups 	✓		✓	✓	✓
<ul style="list-style-type: none"> Good time management skills 	✓		✓	✓	✓
<ul style="list-style-type: none"> Thinking creatively & imaginatively to anticipate and solve problems and identify opportunities 		✓	✓	✓	✓
<ul style="list-style-type: none"> Ability to work unsupervised, make decisions and act with initiative 	✓		✓	✓	✓
<ul style="list-style-type: none"> Excellent interpersonal & organisational skills 	✓		✓	✓	✓
<ul style="list-style-type: none"> Ability to work as part of a team 	✓		✓	✓	✓
<ul style="list-style-type: none"> A caring approach and an ability to handle difficult situations in a sensitive and confidential manner 	✓		✓	✓	✓
<ul style="list-style-type: none"> A professional outlook and flexible attitude to work 	✓		✓	✓	✓
<ul style="list-style-type: none"> Excellent health & attendance record 	✓			✓	✓
<ul style="list-style-type: none"> A commitment to safeguarding and protecting the welfare of children and young people 	✓		✓	✓	✓
<ul style="list-style-type: none"> A commitment to training and professional development 	✓		✓	✓	