

Remote access instruction (MAC OSX)

The settings detailed below will only need to be entered once so you will not have to repeat the procedure every time you wish to connect to school.

1) Open the mac app store and search for 'Microsoft Remote Desktop' and install it following the on screen prompts

2) Start the Microsoft remote desktop program you have just installed and click preferences click the plus sign to add the following information

Gateway Name – QEGS

Server: 154.42.163.221

Username: qegs\yourusername

Password: your password

When this information has been added close this window.

3) Click new and add the following information

Connection name: QEGS

PC name: rds3

Gateway: Pick QEGS from the dropdown list

Username: qegs\yourusername

Password: your password

Then close this window.

4) Under 'My Desktops' double click QEGS

You have connected to the school network!