



May 2017

Dear Parents and Guardians,

**Y12 Leeds University Open Day Trip**

I am writing to give you further information regarding the Leeds University Open Day trip that your son/daughter is attending.

The trip is to Leeds University to attend a number of presentations by all of the major departments, to have the opportunity to talk to University staff and students, to have a look at possible accommodation and to help students in their decision making process for UCAS applications. The trip will take place on Thursday 22<sup>nd</sup> June.

We will *leave* QEGS at **08:45**; therefore, students will not need to turn up to school any earlier than they usually might. There is a great deal to see on the day and seminars to attend so it is important that we stick to this timing.

We should be back at QEGS, all things having gone to plan, by **17:00**. Students should be picked up directly from school or make their own way home; we will not be dropping students off on-route.

The risks associated with visit have been assessed by me and the School Trips Committee in accordance with school policy. Students should travel in smart, casual attire appropriate with the nature of the trip and the prevailing weather conditions on the day. There will be a reasonable amount of walking both indoors and outside. I will be taking a school mobile phone (07957 700140) for use in an emergency. However, should I not be contactable, Dr Farmar can be contacted on 01254 686300. Naturally students are not allowed to leave the University site and appropriate school rules still apply.

The event itself is free but we are asking for a small charge of £8 to cover the cost of the coach travel for your son/daughter. This will be added to your Scopay account. If you are in receipt of school financial assistance, please contact the school Bursary.



This letter should provide all the information that you need. However, if you do need any more information, please contact me at school on 01254 686300.

Thank you.

Yours sincerely,

Mr P R Taylor  
Head of Careers

[ptaylor@qegsblackburn.com](mailto:ptaylor@qegsblackburn.com)

Please detach the consent slip below and return to your son/daughter's tutor/HOY or directly to me asap:

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I give permission for my son/daughter to attend the:

**Leeds University Open Day event on Thursday 22<sup>nd</sup> June.**

**Name of student:** \_\_\_\_\_

**Tutor Group:** \_\_\_\_\_

**Parental Signature:** \_\_\_\_\_

**Medical information/requirements:**

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\_\_\_\_\_  
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