

6th October 2017

Dear Parents and Guardians,

YEAR 13 PARENTS' EVENING

I am pleased to invite you to attend this term's Year 13 Parents' Evening to be held in the Main Hall on Wednesday 18th October **from 17:00 to 19:00 hours**.

This will be an important occasion before the A Level examinations for you to discuss the academic progress and future prospects of your son/daughter. This meeting is an essential part of the process which prepares all our students for higher education.

Obviously, the staff who teach your son/daughter will be available for consultation and I hope very much that both parents will be present. Moreover, it is expected that your son/daughter, dressed as for school, will accompany you on this occasion.

I should be grateful if you would let your son's/daughter's Form Tutor know if you will be attending and, if so, whether you will be arriving 17:00-17:30 or 17:30-18:00 as soon as possible, via email, preferably, to the relevant email address below, and by no later than Friday, October 13th. Please note that arrival after 18:30 hours will not provide you with sufficient time to see all relevant members of staff.

13MJL	Mr MJ Lockwood	mlockwood@qegsblackburn.com
13PBW	Mrs PB Wild	pwild@qegsblackburn.com
13KMW	Ms KM Walmsley	kwalmsley@qegsblackburn.com

I look forward to seeing you on October 18th.

Yours sincerely,



Mrs CY Gammon