

17<sup>th</sup> December 2015

Queen Elizabeth's Grammar School  
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Headmaster **S A CORNS** MA (Cantab) FRSA

Dear Parents and Guardians,

## YEAR 11 PARENTS' EVENING

It is with pleasure that I invite you to attend the Year 11 Parents' Evening which is to be held in the Main Hall on **Thursday 14<sup>th</sup> January 2016, from 17:00 hours to 19:30 hours.**

Following the mock examinations, this will be an opportunity to discuss your son's/daughter's progress towards his/her GCSEs. Given the importance of the occasion, I know you will want to attend and it will be helpful for your son/daughter to accompany you and to be party to all discussions. **This being a formal event, pupils must wear School uniform, please.**

The mock results have, by and large, been reasonably encouraging and imply most pupils are heading in the right direction and should achieve the five B grades necessary for entry to the Sixth Form; that said, some will need to work very hard indeed from now on. As always all the examination results will be reviewed by senior staff in the summer; in the meantime, my deputies and I and the Head of Year, Mrs Cox, will be present at the parents' evening on 14<sup>th</sup> and all of us will be happy to talk to you about individuals, as always.

In order for the evening to run as smoothly as possible, it would be helpful if you could indicate on the Response Form during which part of the evening you wish to attend. Please note that arrival after 18:30 hours will not provide you with sufficient time to see all relevant members of staff! I should be grateful if you would complete and return the Response Form to your son's/daughter's Form Tutor by no later than **Friday 8<sup>th</sup> January.**

As a school with a successful Sixth Form, we assume our students will stay at Queen Elizabeth's, the benefits of which can be summarised as: high academic standards, individual advice, excellent pastoral care, small teaching groups. In any event we are always available to discuss your thinking on this issue or any other if you wish to contact us, of course. If you have not yet done so, do please complete an application form, available online at [www.qegsblackburn.com](http://www.qegsblackburn.com) if you are considering our Sixth Form.

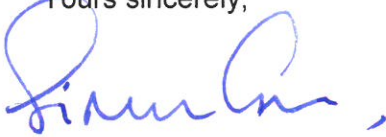
Provisional arrangements for the summer:

- ◆ Examination Leave of Absence for all members of the Year 11 will begin at **1550 hours on Friday 13<sup>th</sup> May 2016.**
- ◆ The whole of Year 11 will be in school, in uniform, on **Friday 24<sup>th</sup> June 2016 at 08:40 hours.** Attendance in the morning is essential both to firm up plans for the Sixth Form and to hand in books.

- ◆ All GCSE candidates are expected to be in school **in person** on the morning of **Thursday 25<sup>th</sup> August 2016** to receive their GCSE results and to finalise their plans for the academic year 2015/2016. Some very serious decisions have to be taken on this day and any delay can disadvantage the students, **so if at all possible please try not to be away from Blackburn at this time.**

All this lies in the future. In the meantime, let me reiterate my invitation and say how very much I look forward to seeing you on 14<sup>th</sup> January.

Yours sincerely,

A handwritten signature in blue ink, appearing to be 'Simon', written in a cursive style.

**HEADMASTER**

## NOTES FOR GUIDANCE

Please note in relation to all Parents' Evenings:

1. These are confidential discussions between, staff, parents and pupils. Please do not ask others to represent you on this occasion. If one or other parent is unable to attend, then the Headmaster will appreciate a note in advance.
2. Tea and coffee will be served.



## **YEAR 11 PARENTS' EVENING - RESPONSE FORM**

To the Form Tutor

From: \_\_\_\_\_ [Name in block capitals, please.]

I/We will be able/unable to attend the **Year 11 Parents' Evening** on Thursday 14<sup>th</sup> January 2016 arriving approximately at the time shown.

17:00 – 18:00

18:00 – 18:45

[Please delete as appropriate]

Signed: \_\_\_\_\_

Parents or Guardians of: \_\_\_\_\_ Form: \_\_\_\_\_

**Please return to the Form Tutor by no later than Friday 8<sup>th</sup> January. Thank you.**