

March 2017



Queen Elizabeth's Grammar School

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Acting Head **Mrs C Y Gammon BSc**

Dear Parents and Carers,

### Year 7 Parents' Evening

It is with pleasure that I extend to you a warm welcome to attend the Year 7 Parents' Evening which is to be held in the Main Hall on **Thursday 4<sup>th</sup> May from 17:00 hours to 19:30 hours.**

I hope very much that you will be present to discuss your son's/daughter's work and general academic progress with his/her subject teachers and Form Tutor. The Head of Year, Mr P Hargreaves, the Deputy Head (Pastoral), Mr N Vyse and the Deputy Head (Academic), Dr C Farmar will also be available, along with Mrs G Frost who will be available throughout the evening in her capacity as SENCO to talk to parents of pupils who have Pupil Profiles. I expect that every family will be represented, so much will depend upon your help in limiting each interview with members of staff to not more than five minutes.

I should be grateful if you would let your son's/daughter's Form Tutor know if you will be attending and, if so, whether you will be arriving 17:00-17:30 or 17:30-18:00 as soon as possible, via email, preferably, to the relevant email address below, and by no later than Friday 28<sup>th</sup> April. Please note that arrival after 18:00 hours will not provide you with sufficient time to see all relevant members of staff.

7RSC Mr RS Cordwell	<a href="mailto:rcordwell@qegsblackburn.com">rcordwell@qegsblackburn.com</a>
7BPV Mr BP Ventress	<a href="mailto:bventress@qegsblackburn.com">bventress@qegsblackburn.com</a>
7KDC Mr KD Conefrey	<a href="mailto:kconefrey@qegsblackburn.com">kconefrey@qegsblackburn.com</a>
7ZMS Dr ZM Saunders	<a href="mailto:zsaunders@qegsblackburn.com">zsaunders@qegsblackburn.com</a>
7AJL Miss AJ Linley	<a href="mailto:alinley@qegsblackburn.com">alinley@qegsblackburn.com</a>

These are confidential discussions between staff, parents and pupils. Please do not ask others to represent you on this occasion.

Please note that it would be inappropriate to bring younger siblings along to this event; we trust by alerting you in good time you will be able to make any necessary childcare arrangements. **Pupils from Year 7 to Year 9 are now encouraged to attend these occasions and to accompany their parents as they consult with staff. Pupils should attend wearing full School uniform.** Tea and coffee will be served.

In the meantime, we look forward very much indeed to seeing you on May 4<sup>th</sup>.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'C Y Gammon'.

**Mrs CY Gammon**