



Friday, 17th March 2017

Dear Parents and Guardians,

Personal Equipment Check

It is important that your child has a small pencil case containing the following equipment: 2 x HB pencils, a ruler, a rubber, scissors, a glue stick, a blue highlighter, a small, fine-tipped whiteboard pen and a pencil sharpener (preferably with a compartment for shavings). They should also bring coloured pencils and felt tips. Children in Years 5 & 6 should also have 2 x blue handwriting pens.

Your child's Form Teacher will be conducting a personal equipment check during the week beginning 20th March. Please ensure that if anything has been misplaced or has run out, that it has been replaced by this date. We advise that all stationery items are named.

Yours sincerely,

A handwritten signature in blue ink that reads 'H Singleton'.

Miss H Singleton
Acting Deputy Head of Junior School
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