



Friday, 16<sup>th</sup> June 2017

Dear Parents and Guardians,

**Junior School Prize Giving Ceremony 2017**

I am delighted to invite you to the Junior School Prize Giving Ceremony on Thursday, 29<sup>th</sup> June. The Prize Giving will be preceded by refreshments on the Head's lawn from 3.45pm; we do hope that you are able to join us. Please note that should the weather be inclement we will relocate to Big School. The ceremony will begin at 4.30pm in the Main Hall.

All Junior School pupils are required to attend this special annual event. The pupils will be supervised and provided with a snack and a drink between 3.40pm and the start of proceedings. If you are unfortunately unable to attend, please note that your child should be collected from the Main Hall at approximately 5.15pm.

For those of you with children in the Infant School, there will be an after-school club available for these pupils so that you can attend this ceremony. Please note this service is available only to those who are attending the ceremony because of siblings in the Junior School. If you wish to reserve a place in the aforementioned club for your Infant School child, please inform Mrs Tighe by **Monday, 26<sup>th</sup> June**, so that we can determine the number of staff required to supervise.

Please detach, complete and return the tear-off slip below to your child's Form Teacher by **Monday, 26<sup>th</sup> June** in order for us to make the necessary catering arrangements. I look forward to celebrating the pupils' successes with you on Thursday, 29<sup>th</sup> June, as well as reflecting upon a very successful academic year, at this special annual event.

Yours sincerely,

*K O'Donoghue*

Mrs K O'Donoghue  
Acting Head of Junior School

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**Please detach, complete and return this form to your child's Form Teacher by Monday, 26<sup>th</sup> June.**

**Junior School Prize Giving: Thursday, 29<sup>th</sup> June 2017**

I/We will be attending the Prize Giving Ceremony

Number of adults attending .....

I/We will be unable to attend the Prize Giving Ceremony

Pupil's name:.....Pupil's form: .....

Name (parent/guardian).....

Signature (parent/guardian).....