



Friday, 28th April 2017

Dear Parents and Guardians,

Year 3 Trip to Brockholes Nature Reserve, Preston

I am writing to tell you about an exciting forthcoming educational trip on Friday, 5th May. The venue for this visit is the Brockholes Nature Reserve, Preston. The aim of this visit is to complement the children's studies in Science and Geography. The Science workshop will teach pupils about plants: the parts of a plant, what they need to grow and why they are important. During the mapping workshop, pupils will look at why we need maps and when we use them, before creating a 3D map of the woodland using natural resources.

The coach will leave school at 09:00. We will be back at school by 15:40. The party will number forty pupils. I will be leading and supervising the visit with assistance from Miss Lovick, Miss Iqbal and Mrs Robertson. The risks associated with the visit have been assessed in accordance with school policy, with additional assessments by Brockholes Nature Reserve. During the visit normal school rules regarding acceptable conduct and behaviour will apply.

Due to the outdoor activities that the pupils will be participating in, we ask that pupils wear appropriate outdoor home clothes for this trip, including wellington boots, or other suitable footwear, and a waterproof jacket. Weather dependent, they may also require sun-cream and sun hats! Please assess the weather conditions on the day and dress your child accordingly.

I will be taking the school's mobile phone (07957 700023) with me for use in case of an emergency. Mrs O'Donoghue will act as the emergency contact at school and can be contacted on 01254 686311.

A charge of approximately £15.65 is required to cover the cost of the visit. This will be available for you to view and pay via your Scopay account in due course. A school packed meal will be provided; I would advise your son/daughter to bring a bottle of water. The children should not bring any other food or drink.

We will need an additional four adult helpers. I would like to take this opportunity to ask for your support as a volunteer to accompany us on this trip. Please indicate your availability on the attached reply slip.

In cases of hardship it may, under certain strict conditions, be possible for the school to subsidise the trip but this will mean that personal financial information would be required. If you wish to discuss this, please contact me as a matter of urgency.

Please return the attached consent form to me via your son/daughter no later than Tuesday, 2nd May.

Yours sincerely,

Miss H Singleton
Year 3 Form Teacher
Acting Deputy Head of Junior School
hsingleton@qegsblackburn.com



Please detach, complete and return this form to Miss Singleton by Tuesday, 2nd May.

I consent to:

- my son/daughter participating in the visit to the Brockholes Nature Reserve, Preston on Friday, 5th May
- and the charge of approximately £15.65 being added to our Scopay account.

I am able/unable (delete as appropriate) to accompany the trip as a volunteer.

Pupil's name:.....Pupil's form:

Name (parent/guardian).....

Signature (parent/guardian).....