



Friday, 31st March 2017

Dear Parents and Guardians,

Departure of Miss Trafford

As you will be aware, Miss Trafford will be leaving Queen Elizabeth's Grammar School at the end of this term. We would like to wish Miss Trafford all the very best in her new ventures; we will very much miss the committed and professional approach that she took to working as part of our team in the Junior School.

Miss Pearson will take over Miss Trafford's teaching responsibilities for the remainder of this academic year and will be the Form Teacher for 5T. Miss Pearson has been in this half-term for a number of working days and also attended the recent Parents' Evening. I am confident that her attendance in school, working with your children and alongside our staff, will enable the pupils to feel safe and supported during this period of transition.

Please rest assured that all the staff in the Junior School will keep a watchful eye over the pupils in 5T, particularly during the first few weeks of this new arrangement. Should you have any queries or concerns next term, however, please do not hesitate to get in touch.

Yours sincerely,

A handwritten signature in cursive script that reads 'K O'Donoghue'.

Mrs K O'Donoghue
Acting Head of Junior School