



Tuesday, 7<sup>th</sup> November 2017

Dear Parents and Carers,

### **Year 4 Humanities Trip to Ribchester Roman Museum**

I am writing to tell you about a forthcoming educational trip on Friday, 17<sup>th</sup> November. The venue for this visit is Roman Museum, Ribchester. The aim of this visit is to complement the pupils' studies in History. The trip includes a tour of the ruins around Ribchester and a workshop within the Museum hosted by an expert member of museum staff.

The coach will leave school at 09:00. We will be back at school by 15:30. The party will number thirty-nine pupils. I will be leading and supervising the visit with assistance from Miss Airey, Miss Iqbal and Mrs Robertson. Should you wish to be considered as a parent helper please indicate this on the reply slip provided. We will contact those parents selected by Friday, 10<sup>th</sup> November.

The pupils will be led by qualified instructors at the centre. The risks associated with the visit have been assessed in accordance with school policy. During the visit, normal school rules regarding acceptable conduct and behaviour will apply.

As the trip will be both indoors and outdoors, full school PE tracksuits should be worn with appropriate footwear (trainers or wellington boots depending on the weather). Waterproof jackets will also be needed; although alternative indoor activities will take place in the case of inclement weather.

I will be taking the school's mobile phone (**07957 700045**) with me for use in case of an emergency. Mrs O'Donoghue will act as the emergency contact at school and can be contacted on [01254 686311](tel:01254 686311).

A charge of approximately **£10.90** is required to cover the cost of the visit. This cost will cover: the coach hire; museum entry; a workshop, where each class will be able to try on Roman military wear; a tour of the area, in order to inspect ruins; and the hire of the village hall in Ribchester as a shelter for lunch. This will be available for you to view and pay via your Scopay account in due course. A school packed meal will be provided. I would advise your son/daughter to bring a bottle of water. Your son/ daughter may also bring a suitable healthy snack for a mid-morning break.

In cases of hardship it may, under certain strict conditions, be possible for the school to subsidise the trip, but this will mean that personal financial information would be required. If you wish to discuss this, please contact me as a matter of urgency.

If you require any further details, please contact me at school. Please return the attached consent form to me via your son/daughter no later than Friday, 10<sup>th</sup> November.

Yours sincerely,

**INSERT SIGNATURE**

Mr I Jardine  
Year 4 Form Teacher  
[ijardine@qegsblackburn.com](mailto:ijardine@qegsblackburn.com)

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**Queen Elizabeth's Grammar School, West Park Road, Blackburn BB2 6DF**

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**Please detach, complete and return this form to your child's Form Teacher by Friday, 10<sup>th</sup> November.**

I consent to:

- my son/daughter participating in the trip to Ribchester Roman Museum on Friday, 17<sup>th</sup> November;
- and the charge of approximately £10.90 being added to our Scopay account.

Pupil's name:.....Pupil's form: .....

Name (parent/carer).....

Parent helper: Yes / No (Please circle appropriate)

Signature (parent/carer).....